Overview of FAR Responsibilities

The Position of Faculty Athletics Representative (FAR) is established in the NCAA Division I Manual, where it states a faculty athletics representative is a member of an institution’s faculty or administrative staff (outside of athletics) who is designated by the institution’s president or chancellor or other appropriate entity to represent the institution and its faculty in the institution’s relationships with the NCAA and its Conference.

The FAR reports directly to the Chancellor (or the Chancellor’s designee), and represents the Chancellor’s Office in Athletics. The FAR will serve as a faculty advisor to the Chancellor and the Director of Athletics as well as an athletics department liaison to the faculty. The FAR has responsibility to promote adherence to all Institutional, ACC and NCAA rules and policies, and shares responsibility assuring appropriate institutional control of Intercollegiate Athletics. The FAR also has responsibility to protect academic integrity and to promote and protect the well being of student-athletes.

The FAR will work closely with the Senior Compliance Administrator and Director of Academic Support Services for Student-Athletes to accomplish the tasks outlined above.

Requirements

Minimum: A member of the institution's faculty or an administrator who holds faculty rank and shall not hold an administrative or coaching position in the athletics department.

Preferred: Experience working with a Division I athletics department; experience working in/with Faculty Senate

Specific FAR Responsibilities

General Duties and Activities of the Faculty Athletics Representative:

- Certify and advise upon student-athlete eligibility, including oversight of the transfer and continuing academic eligibility certification process. Compile and store original student-athlete certification documentation and disseminate copies to appropriate parties.
o Monitor the institution’s efforts to follow the NCAA and Institutional Guidelines on Academic Integrity, making recommendations to the Director of Athletics and Director of Academic Support Services for Student-Athletes (ASSSA) as appropriate.
  o In conjunction with Director of ASSSA and certifying instructor, monitor all student-athlete independent study activities.
  o In conjunction with Director of ASSSA and certifying instructor, monitor all grade changes that result in revised eligibility decisions.
  o Review all potential instances of academic fraud involving student-athletes to ensure proper follow-up per institutional policy and NCAA rules.

o Conduct annual end-of-year reviews of each sport’s time management plan and provide findings of each annual review to the Chancellor.

o Approve annually the men’s basketball athletics participation schedule.

o Annually review and provide counsel as necessary on the Academic Progress Rate (APR) and Graduation Success Rate (GSR) of student-athletes, including comparisons with results at other institutions.

o Help develop and submit APR improvement plans as required by the NCAA.

o Review and approve institutional requests for waivers of ACC and NCAA rules in conjunction with the Director of Athletics (or designee). Such appeals and waivers may include (but are not limited to): permanent medical exemptions, initial-eligibility, progress-towards-degree, Subcommittee for Legislative Relief, APR adjustments, and other appeals and waivers as permitted under Conference and NCAA regulations.

o Evaluate and help formulate the institution’s position on NCAA legislative proposals through the Legislative Committee, and serve as a voting delegate at related ACC and NCAA meetings.

o When requested, review sources of financial aid awarded to student-athletes for compliance with NCAA financial aid regulations.

o Administer or designate a permissible delegate to administer the NCAA coaches recruiting certification examination and provide the appropriate information about these examinations to the ACC Office and Athletic Department.

o Review level III NCAA violations submitted to the NCAA and serve as primary signatory for submitted level III violations.

o Serve on the athletics department’s Executive Compliance Committee.

o Where appropriate, participate in on-campus investigations of possible infractions of NCAA or ACC rules and assist the Athletic Director and Senior Compliance Administrator in determining proper actions to take in such investigations.

o Where appropriate, assist in reviewing any institutional inquiry into alleged or suspected rules violation and in the preparation of any Level I or II infraction reports submitted to the NCAA or ACC.

o Support the University’s compliance program regarding NCAA regulations.

o Serve as Chair of the University Athletics Compliance Committee. Prepare all relevant agendas, meeting minutes and appointing University staff to the committee as appropriate.

o Serve as Chair of the Appeals Committee on Student-Athlete transfers.

o Serve as an appointed member of the Faculty Senate Committee on Athletics and provide periodic relevant updates to that group and the Faculty Senate as an entirety.
Serve as an appointed member of the Provost’s Advisory Committee on the Admission of Student-Athletes.

Serve on the committee that annually reviews the Department of Athletics’ Drug Testing Policy for Student-Athletes.

Serve as a member of the University’s Title IX Advisory Committee on Athletics.

Provide support and counsel to the Student Athletic Advisory Committee, as needed.

Participate on Department of Athletics search committees, interview candidates, or consult on selection criteria as requested by the Chancellor and the Director of Athletics.

Represent the University in meetings of the Atlantic Coast Conference.

Attend the NCAA Convention annually representing the University.

Serve on ACC and NCAA committees as requested and appropriate.

Participate in periodic NCAA, ACC, and University compliance reviews and audits.

Periodically attend educational compliance workshops, including the NCAA Regional Rules Seminar.

Help coordinate the application process for NCAA and ACC postgraduate scholarships and assist in the selection of nominees for other academic and athletic awards.

Participate in and periodically attend student-athlete activities, including team orientation meetings, student-athlete advisory committee meetings, athletics contests and all-sports banquets.

Chair transfer request appeals hearings as requested by student-athletes.